

## 1. General

This procedure establishes the requirements for assessing vessel compatibility with GeelongPort berth infrastructure. It ensures that vessels exceeding published berth dimensional or displacement limits are reviewed for structural, operational, and safety compliance prior to arrival.

### 1.1. Responsibilities

Shipping Agent / Vessel Operator	<ul style="list-style-type: none"><li>• Submit a Berth Compatibility Assessment request for vessels outside published berth limits.</li><li>• Provide complete vessel particulars and supporting documentation.</li></ul>
GeelongPort Infrastructure Delivery	<ul style="list-style-type: none"><li>• Review submitted vessel data and berth selection.</li><li>• Evaluate berthing energy using the approved calculation template.</li><li>• Assess fendering, mooring loads, and berth infrastructure suitability.</li><li>• Approve or deny compatibility and issue special conditions if required.</li><li>• Maintain records of assessments and update berth capacity documentation.</li></ul>

## 2. Procedure

### 2.1. General

Berth compatibility assessment requests must be submitted to GeelongPort Infrastructure Delivery at [infrastructuredelivery@geelongport.com.au](mailto:infrastructuredelivery@geelongport.com.au)

#### 2.1.1. Scope

All vessels with dimensions or displacements exceeding the published berth limits must undergo a Berth Compatibility Assessment prior to berth allocation.

#### 2.1.2. Limitation

This procedure is intended solely for berth infrastructure compatibility assessments. It does not supersede or replace the Ports Victoria Channel Permit process and GeelongPort Application for Berth, which must be obtained separately where required.

#### 2.1.3. Information Required

The applicant form should provide the following information, but not limited to:

- Vessel name and IMO number
- Vessel particulars:
  - Length Overall (LOA)
  - Length Between Perpendiculars (LBP)

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- Beam
- Draft on arrival
- Displacement tonnage on arrival
- Call berth
- Company and contact details

The completed application form is forwarded to the GeelongPort Infrastructure Delivery Team who will review the proposed excavation at the nominated location.

After review, the application is either approved or denied.

#### 2.1.4. Approved

If the vessel is found compatible with the berth, an approval is granted, and any conditions are communicated to the applicant.

#### 2.1.5. Denied

Applicant informed of outcome.

## 3. References

### Legislation, Standards & Codes

- ISO45001 OH&S Management System (or equivalent)
- OH&S Regulations 2017
- Victorian OH&S Act 2004
- Legal Compliance Register - OH&S
- Legal Compliance Register - Industry Specific

### Procedures

- Application for Berth
- Geelong Refinery Port and Terminal Handbook
- Mooring Capacity Summary