SECURITY RULES FOR THE PORT OF GEELONG

<u>IN EMERGENCY OR DOUBT</u>
<u>CALL SIGN "PORT OF GEELONG" VHF 12 / 16</u>
<u>TELEPHONE +61 3 5247 0366</u>

1. The Port of Geelong is presently at **Security Level 1.** If this is changed the Port will advise you via VHF Channel 12 or 16 and / or by phone. **Should you have any additional security requirements please contact Port of Geelong.**

2. The Port requires confirmation that your vessel complies with the ISPS Code and may require a copy of your International Ship Security Certificate/or Interim Certificate. If requested a copy of the certificate should be given to the Port Facility Security Office, Port Marine Controller or your agent.

3. The facility has secured gates and a security guard controlling vehicle and pedestrian access.

4. If you require any additional security guards, this can be organised by your agent, and will be charged at cost.

5. We do not require a Declaration of Security (DOS). If a DOS is required, we will advise your agent.

<u>SHIPS CREW</u>

6. **All ships crew will be required to have a photo ID on them at all times as they will be checked going to and from their ship.**

7. **Ships crew leaving and returning to their vessel must use the Ports Crew Bus, <u>crew are NOT to walk within the facility</u>.**

8. **The Crew Bus schedule will be provided by the Ships Agent on ships arrival at the berth.**

9. **It is possible to request the Crew Bus at other times.**

<u>VISITORS TO YOUR VESSEL</u>

10. The Port requires written authorisation from the Ships Master/ representative prior to your visitor's arrival.

11. Visitors will also require photo ID and must be escorted to and from the vessel.

12. Under no circumstances should a visitor walk within our facilities. A bus is available to transport visitors to the ships and will be at the ship/ gatehouse on the hour or as required.

Adam Gordon
Port Security officer

SAFETY RULES FOR THE PORT OF GEELONG

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1. **Vessels are not to warp ship, shift lines or engage engines without gaining prior approval from Port of Geelong**

2. **Ship to shore communications is to be maintained at all times. In case of Emergency, cease cargo operations and contact Port of Geelong**

3. **Mooring lines to be maintained and taut at all times. Large vessels will pass without notice. If more lines are required contact Port of Geelong. Rat guards are to be rigged at all times.**

4. Shore Gangways must be rigged properly in compliance with the IMO regulations with safety nets and sufficient illumination in the hours of darkness. A gangway watch is to be maintained at all times during the period alongside the berth

5. Cargo working, and deck areas shall be clean, clear of any debris and well-lit during the hours of darkness for safe cargo operations

6. Smoking is prohibited in all Geelong Port Buildings

7. If any maintenance or repair work is to take place on the vessel contact Port of Geelong and ensure that Work Permits are issued prior to any work commencing

8. Ship personnel shall abide by any direction from GeelongPort staff regarding Health and Safety

9. Ship personnel, contractors and visitors shall refrain from depositing any litter or abandoning any unwanted material on the berth area

10. Contact Port of Geelong prior to any bunkering operation

11. Safety apparel (PPE) hard hats, hi-visibility vests and safety footwear must be worn in all operational areas

12. All pedestrians, including visitors, ship's crew and contractors, must wear the designated safety apparel and keep with in the designated walkways at all times. **Ships crew leaving and returning to their vessel must use the Ports Crew Bus, <u>crew are NOT to walk within the facility.</u>**

13. All persons enter the GeelongPort Berth Facilities entirely at their own risk. GeelongPort accepts no responsibility for any loss, injury, death, damage, destruction, cost or expense whatsoever rising to any persons, property, goods and effects whilst they are on the berth facilities

Adam Gordon
Port Security Officer